

Introduction:
 This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service - Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MEEPS).

Reminders:
 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
 2.0 All information must be provided accurately.
 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-phillips.gov.ph) for the detailed technical specifications and sample photo of the items.
 4.0 Do not delete, add, or revise any items or rows on the PART I of this form otherwise the form will be deemed invalid.
 5.0 Additional rows for other items may be inserted in PART II. If necessary, note that this is only applicable in the PART II of the form.
 6.0 Once signed and approved by the Property/Supply Officer, Accountant Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the Agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
 7.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 09182954426 or 0927878245, or email appsask@ps-phillips.gov.ph, or visit the PS-DBM website (www.ps-phillips.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with the Memorandum Circular 2022-1 issued by the AO 25 dated 24 March 2022, the APP-CSE for FY 2023 must be submitted on or before 30 September 2022.

Department/Bureau/Office: Sultan Kudarat Water District Agency Code/UNCS: _____ Contract Person: John Mark Vasquez
 Region: XI Address: Banilaco St. Robinson Trauma Organization Type: Government-Owned And Controlled Corporation Position: Storekeeper A
 City/State/Province: San Juan, Occidental Telephone/Mobile Nos: (064) 200 3359

Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price per unit as of 30 Sep 2022	Total Amount for the year
		Jan	Feb	Mar	Q1 Amount	April	May	June	Q2 Amount	July	Aug	Sept	Q3 Amount			

ALCOHOL OR ACTONE BASED ANTISEPTICS																					
1	12191601-AE-E04	ALCOHOL, Ethyl, 500 ml	bottle	10	10	10	30	1,435.50	10	10	10	30	1,435.50	10	10	10	30	1,435.50	120	47.85	5,742.00
2	12191601-AE-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	10	10	10	30	9,916.50	10	10	10	30	9,916.50	10	10	10	30	9,916.50	120	330.55	39,666.00

ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																					
3	60121413-CB-H01	CLEARBOOK, 20 transparent pockets, A4	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	32.91	0.00
4	60121413-CB-H02	CLEARBOOK, 20 transparent pockets, legal	piece	3	3	2	8	290.88	3	2	2	7	254.52	3	2	2	7	254.52	30	36.36	1,090.80
5	60121324-ER-P01	BRASER, plastic/ rubber	piece	1	1	0	2	8.94	1	0	0	1	4.97	1	0	0	1	4.97	5	4.97	22.35
6	60121324-SR-G01	SIGN PEN, Black, liquid or gel	piece	34	33	33	100	2,220.00	34	33	33	100	2,220.00	34	33	33	100	2,220.00	400	22.20	8,880.00
7	60121324-SR-G02	SIGN PEN, Blue, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	60121324-SR-G03	SIGN PEN, Red, liquid or gel	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	60121124-WR-P01	WRAPPING PAPER, Kraft, 50 sheets per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	151.20	0.00

AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																					
10	45121517-DC-C02	DOCUMENT CAMERA, 8 MP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
11	45111609-NM-P01	MULTIMEDIA PROJECTOR, 4000 ANSI Lumens (lm.)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00

BATTERIES AND CELLS AND ACCESSORIES																					
12	26111702-RT-A02	BATTERY, dry cell, size AA, Two (2) pieces per blister pack	pack	7	6	6	19	389.31	7	6	6	19	389.31	7	6	6	19	389.31	75	20.49	1,536.75
13	26111702-RT-A01	BATTERY, dry cell, size AAA, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	18.34	0.00
14	26111702-RT-A03	BATTERY, dry cell, size D, Two (2) pieces per blister pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	96.20	0.00

CLEANING EQUIPMENT AND SUPPLIES																					
15	47131812-AF-A01	AIR FRESHENER, Aerosol Type, 150g	can	13	13	12	38	3,100.32	13	12	12	37	3,020.68	13	13	12	38	3,100.32	150	81.64	12,246.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement												Total Quantity for the year	Price Catalogue (as of 28 July 2022)	Total Amount for the year				
			Jan	Feb	Mar	Q1	April	May	June	Q2	July	Aug	Sept	Q3				Oct	Nov	Dec	Q4
			0	0	0	Amount	0	0	0	Amount	0	0	0	Amount				0	0	0	Amount
16	47131604-BR-S01 BROOM, Soft (Walls Tampo)	piece	5	5	4	14	1,907.36	5	5	4	14	1,907.36	5	5	4	14	1,907.36	56	136.24	7,629.44	
17	47131604-BR-T01 BROOM, Soft (Walls Ting-ting)	piece	5	4	4	13	296.14	4	4	4	12	273.36	5	4	4	12	273.36	50	22.78	1,139.00	
18	47131823-TB-C01 CLEANER, Toilet Bowl and Urinal, 900ml - 1000ml	bottle	7	6	6	19	790.40	7	6	6	19	790.40	7	6	6	18	748.80	75	41.60	3,120.00	
19	47131805-CL-F01 CLEANER, Scouring Powder, 350g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23.92	0.00	
20	47131811-DE-B02 DETERGENT BAR, 140g as packed	piece	4	3	3	10	83.00	3	3	3	9	74.70	4	3	3	9	74.70	38	8.30	315.48	
21	47131811-DE-F03 DETERGENT POWDER, all purpose, 1kg	pouch	6	6	5	17	919.36	6	5	5	16	865.28	6	6	5	16	865.28	66	54.08	3,569.28	
22	47131803-OS-A01 DISINFECTANT SPRAY, Aerosol type, 400g	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	139.89	0.00	
23	47131601-CU-F01 DUST PAN, rigid non-breakable plastic	piece	1	0	0	1	27.64	0	1	0	1	27.64	0	0	0	0	0.00	3	27.64	82.92	
24	47131802-FW-F02 FLOOR WAX, paste type, red, 2kg	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
25	47131830-FC-A01 FURNITURE CLEANER, Aerosol type, 300ml	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	120.12	0.00	
26	73101612-HS-L01 LIQUID HAND SOAP, 500ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	42.95	0.00	
27	47121804-HP-B01 MOP BUCKET, heavy duty, hard plastic, 30 liters capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
28	47131613-HP-H02 MOH-HEAD, heavy duty	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	124.80	0.00	
29	47131613-HP-B01 MOH-HEAD, made of rayon	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	122.51	0.00	
30	47131501-RG-C01 RAGS, all cotton, 1 kilo per bundle	bundle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	53.14	0.00	
31	47131602-SC-N01 SCOURING PAD, 5 pieces per pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	57.93	0.00	
32	47121701-TB-P04 TRASHBAG, black, 37" x 40" XL, 10 pieces per roll or pack	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	144.04	0.00	
33	47121702-WB-P01 WASTEBASKET, rigid plastic	piece	1	1	0	2	63.82	1	1	0	2	63.82	1	1	0	2	63.82	8	31.91	255.28	
COLOR COMPOUNDS AND DISPERSIONS																					
34	12171203-SI-P01 INK, for stamp pad, 50ml	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	28.91	0.00	
CONSUMER ELECTRONICS																					
35	52161533-DV-R01 DIGITAL VOICE RECORDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,399.16	0.00	
FACE MASK																					
36	42131713-SM-H06 FACE MASK, 3 ply, 100 (50) pieces per box	box	7	6	6	19	1,472.50	7	6	6	19	1,472.50	7	6	6	19	1,472.50	75	77.50	5,812.50	
FILMS																					
37	13111203-AC-F01 ACETATE, 50 meters	roll	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	969.88	0.00	
38	13111201-CF-F01 CARBON FILM, A4, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	221.00	0.00	
39	13111201-CF-F02 CARBON FILM, Legal, 100 sheets per box	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	238.54	0.00	
FIRE FIGHTING EQUIPMENT																					
40	46191601-FE-M01 FIRE EXTINGUISHER, dry chemical	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,144.00	0.00	
41	46191601-FE-H01 FIRE EXTINGUISHER, pure HCC	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,613.25	0.00	
FLAG OR ACCESSORIES																					
42	55121905-PH-F01 PHILIPPINE NATIONAL FLAG	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	284.84	0.00	
FURNITURE AND FURNISHINGS																					
43	56101504-CH-R01 MONOBLLOC CHAIR, beige	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	347.41	0.00	
44	56101504-CH-W01 MONOBLLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	344.92	0.00	
45	56101519-TM-S01 MONOBLLOC TABLE, white, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
46	56101519-TM-S02 MONOBLLOC TABLE, beige, 4 seater capacity	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,248.00	0.00	
HEATING AND VENTILATION AND AIR CIRCULATION																					